

REQUEST FOR PROPOSAL (RFP)

Uninterruptable Power Supply/Battery Backup

Scott County Public Schools

Issue Date: 12/16/22

470 #: 470-CAT2-23-24-BatteryBackups-470 #230009318

The purpose of this Request for Proposal (RFP) is to solicit sealed proposals to establish a contract through fair and competitive negotiations for Uninterruptable Power Supply/Battery Backup. The goods and services requested in these documents are part of the E-Rate filings for Funding Year 2023 for Scott County Public Schools.

Further information can be found at the USAC Website www.universalservice.org.

- The vendor must provide their E-Rate Service Provider Identification Number (SPIN) number on proposal in order to be eligible for consideration.
- The vendor must agree to comply with rules and regulations of USAC. Vendors must be familiar with billing methods and timelines associated with USAC.
- Bids and awards related to this RFP are subject to receiving approval for funding through the E-Rate process. In the event projects are not funded, Scott County Public Schools reserves the right to modify the scope of the project or cancel the project.
- The winning vendor must complete the necessary FCC Form 471 templates required for each school/entity, i.e. Internal Connections, Basic Maintenance of Internal Connections and Managed Internal Broadband Services.
- Should the package not meet expectation, Scott County School Board reserves the right to engage in individual discussions with two or more qualified Bidders.

BACKGROUND

- Scott County Public Schools will be upgrading their Uninterruptable Power Supply/Battery Backup.

SITE VISITS

- Questions may be directed to Debby Brickey, Technology Coordinator through email, debby.brickey@scottschools.com or Patrick Johnson at patrick.johnson@scottschools.com, Answers to questions may be shared with other vendors if necessary to provide clarification to the RFP process.
- This project will not be implemented until an E-rate Funding Commitment is received.

DUE DATE

Proposals will be received in the Scott County Public Schools Administration Building at the following address, 340 East Jackson Street, Gate City, VA 24251 until 2 o'clock (2:00 p.m.) **EDT Wednesday, January 18, 2023. Proposals will be opened and publicly read at the hour of two o'clock at the Scott County Public Schools Administration Building. The Scott County School Board reserves the right to reject any or all bids.**

SPECIFICATIONS

Listed below are part numbers and quantities for proposal. **Vendors may submit alternative equipment as long as the equipment is an equivalent make and model or serves a similar functionality.**

Scott County Public Schools reserves the right to adjust quantities prior to purchasing to meet the needs of the corporation.

Scott County Public Schools

Function	Part Number	Description	Quantity
Battery Backup	5P1500R-L	Eaton 5P- 1500 Rackmount-UPS-1100 Watt-1440 VA or equivalent	65

Pricing

- Each line item on proposal should clearly list the following information:
 - Quantity
 - Manufacturer
 - Part Number
 - Description
 - Unit Price
 - Extended Price
 - Classification (See categories below)
- Any ongoing subscription pricing must be listed separate.
- Licenses, software, and basic maintenance for the adequate performance of eligible components should be included in proposal.
- If applicable, vendor is to specify change fees, freight assurance fees, shipping charges, taxes, surcharges and contingency fees for eligible equipment.
- If applicable, vendor is to specify the manufacturer's warranty provided as an integral part of an eligible component without separately identifiable cost.
- While price will be the most heavily weighted factor in our evaluation of the bids, the School Division reserves the right to award the proposal to the best-qualified vendor.

REFERENCES

The vendor must include a list of at least three (3) clients for whom the vendor has provided products and/or services that are the same or similar to those products and/or services requested in this RFP. Information provided should include the name, address, and telephone number of the client facility and the name, title, and phone/fax numbers of a person who may be contacted for further information. In addition, a brief description of services rendered for the reference should be included.

EVALUATION CRITERIA

Criteria	
Cost	45
Adequacy of the responses to this RFP	10
References from three other schools/divisions supporting satisfactory performance of the service from the vendor	5
Invoicing: Reimbursements/Discounts (preference given to vendors who are willing to discount invoice with E-Rate discount)	35
Local or in-state vendor	5
Total:	100

Timeline

- Bids Due January 18, 2023 at 2:00 PM EST
- Bids Opened January 18, 2023 at 2:00 PM EST
- Target date for review of proposals January 18, 2023
- Anticipated selection of vendor January 18, 2023

Point of Contact

Any questions concerning technical specifications or Statement of Work (SOW) requirements must be directed to:

Debby Brickey, Technology Coordinator or

Patrick Johnson, Network Admin

Scott County Public Schools

Address: 340 East Jackson Street

Gate City, VA 24251

Email: debby.brickey@scottschools.com or patrick.johnson@scottschools.com