



Scott County, Virginia Public Works

INVITATION TO BID

SUMMARY AND BACKGROUND

Scott County Public Works is soliciting sealed bids for the paving of the access road to the County's Daniel Boone Property. This road provides access to the Daniel Boone Solid Waste Center, the Scott County Public Animal Shelter, and the Scott County Fire Training Structure (aka Burn Building). The entire graveled area of the Solid Waste Center to be paved in this project. The Kingdom Hall of the Jehovah Witness, a private entity, also uses this road as its access. Pavement shall be tied into their existing concrete driveway.

Project shall include the following:

Heavy-duty bituminous pavement.

6" granular Base 21-B Type I, 95% Compaction.

4" Bituminous Base BM-25.0A

2" Bituminous Surface SM-12.5A

SEE ATTACHED SITE PLAN SHEETS C101 and C102

SEE ATTACHED DETAIL SHEET C401

Construction Document Prepared by:

The Lane Group, 316 East Fifth Street South, Big Stone Gap, VA 24219

Phone: (276) 523-3771

At the county's discretion, The Lane Group will be providing inspection services during paving operations.

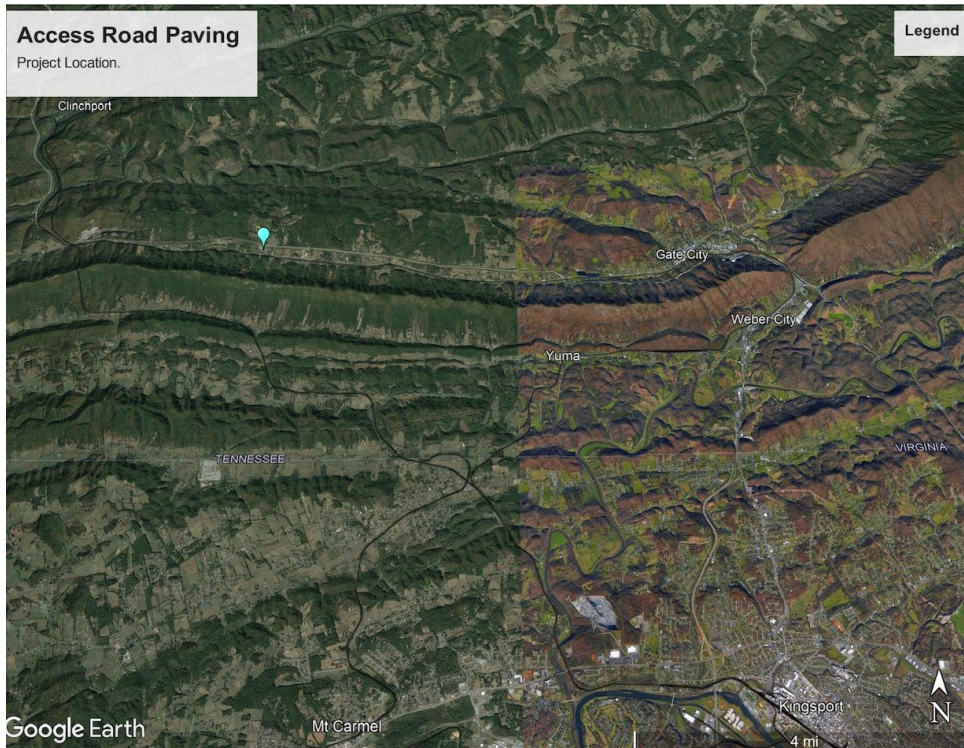
The contractor will coordinate work with the County to schedule for the planning of work to have the least possible disruption to facilities and businesses affected.

Location: 186 Single Tree Rd., Gate City, VA 24251 (Animal Shelter Address)

Daniel Boone Property Access Road - paving project overview.



Daniel Boone Property Access Road - paving project location in area.



Bidding Guidelines:

This Invitation to Bid represents the requirements for an open and competitive process. Scott County reserves the right to reject any or all bids submitted on this invitation.

A non-mandatory pre-bid meeting will be held at 11:00 AM, On Wednesday, **July 27, 2022** in the Board Room at the Scott County Administrative Offices, 190 Beech Street, Suite, 201, Gate City, VA 24251.

Bidders must hold a Virginia Class A or Class B (as appropriate for amount of your bid) Contractor's license. Submit bids on attached form. **Bids will be accepted until 2:00 PM on Thursday, August 4, 2022.** Please submit bids in a **sealed** envelope labeled "**ACCESS PAVING**" to the attention of Amy Vicars, Purchasing Administrator, Scott County Administrative Offices, 190 Beech Street, Suite, 201, Gate City, VA 24251.

Any bids received after this date and time will not be considered. All bids must be signed by an official agent or representative of the company submitting the bid.

If the organization submitting a bid must outsource or contract any work to meet the requirements contained herein, this must be clearly stated in the bid, and must include a name and description of the organizations being contracted.

Contract terms and conditions, including payment schedule, will be negotiated upon selection of the winning bidder. All contractual terms and conditions will be subject to review by the Scott County Attorney and will include scope, budget, schedule, and other necessary items pertaining to the project.

Questions regarding the Invitation to Bid should be directed to Bill Dingus, Public Works Director/Assistant County Administrator, or Amy Vicars, Purchasing Administrator, at 276-386-6521. Site visits may be scheduled

General Terms and Conditions:

Informalities: Scott County reserves the right to reject all bids and to waive informalities.

Contractor's Authorization to Transact Business: Please see the attached form titled "Proof of Authority to Transact Business in Virginia."

Employment Discrimination: (*Code of Virginia* § 2.2-4311) This provision only applies to contracts valued in excess of \$10,000.

1. During the performance of this contract, the contractor agrees as follows:
 - a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
 - c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

2. The contractor will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

Drug-Free Workplace: (*Code of Virginia* § 2.2-4312) This provision only applies to contracts valued in excess of \$10,000.

During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

Faith-Based Organizations: (*Code of Virginia* § 2.2-4343.1) Scott County does not discriminate against faith-based organizations.

Illegal Aliens: (*Code of Virginia* § 2.2-4311.1) The Contractor agrees that he or she does not, and shall not during the performance of this contract, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

Indemnification: The Contractor shall hold harmless and indemnify Scott County and its officers, officials, employees and agents against any and all injury, loss or damage arising out of the Contractor's negligent or intentionally wrongful acts or omissions. The County will not agree to indemnify the offeror or bidder.

Proprietary Information: § 2.2-4342(F) of the *Code of Virginia* states: "Trade secrets or proprietary information submitted by a bidder, offeror, or contractor in connection with a procurement transaction or prequalification application submitted pursuant to subsection B of § 2.2-4317 of the *Code of Virginia* (1950), as amended, shall not be subject to the *Virginia Freedom of Information Act* (§ 2.2-3700 et seq. of the *Code of Virginia* (1950), as amended); however, the bidder, offeror, or contractor shall (i) invoke the protections of this section prior to or upon submission of the data or other materials, (ii) identify the data or other materials to be protected, and (iii) state the reasons why protection is necessary." If the exemption from disclosure provided by § 2.2-4342(F) of the *Code of Virginia* is not properly invoked, then the proposals will be subject to disclosure pursuant to applicable law.

Scott County Board of Supervisors
190 Beech Street, Suite 201
Gate City, VA 24251
(276)386-6521
FAX (276)386-9198

PROOF OF AUTHORITY TO TRANSACT BUSINESS IN VIRGINIA

THIS FORM MUST BE SUBMITTED WITH YOUR PROPOSAL/BID. FAILURE TO INCLUDE THIS FORM MAY RESULT IN REJECTION OF YOUR PROPOSAL/BID

The attention of each offeror or bidder is directed to § 2.2-4311.2 of the *Code of Virginia*, which requires an offeror or bidder organized or authorized to transact business in the Commonwealth of Virginia pursuant to Title 13.1 or Title 50 of the *Code of Virginia*, as amended, or as otherwise required by law, to include in its proposal or bid the Identification Number issued to such offeror or bidder by the Virginia State Corporation Commission (SCC). Furthermore, any offeror or bidder that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 of the *Code of Virginia*, as amended, or as otherwise required by law, shall include in its proposal or bid a statement describing why the offeror or bidder is not required to be so authorized. Failure to provide the required information may result in the rejection of the proposal or bid. If the proposal or bid is accepted by the County, the undersigned agrees that the requirements of the *Code of Virginia* § 2.2-4311.2 have been met. Please complete the following by checking the appropriate line that applies and providing the requested information. **PLEASE NOTE: The SCC number is NOT your federal ID number or business license number.**

A. _____ Offeror/Bidder is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such offeror's/bidder's Identification Number issued to it by the SCC is _____.

B. _____ Offeror/Bidder is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such offeror's/bidder's Identification Number issued to it by the SCC is _____.

C. _____ Offeror/Bidder does not have an Identification Number issued to it by the SCC and such offeror/bidder is not required to be authorized to transact business in Virginia by the SCC for the following reason(s): _____

Please attach additional sheets if you need more space to explain why such Offeror/Bidder is not required to be authorized to transact business in Virginia.

Legal Name of Company (as listed on W-9): _____

By: _____ Title: _____
(typed or printed)

Date: _____ Authorized Signature: _____

PLEASE RETURN THIS PAGE WITH PROPOSAL OR BID - REQUIRED

BID FORM
PLEASE RETURN BID FORM WITH BID - REQUIRED

Bid Price: _____

Company Name: _____

Address: _____

Phone: _____-_____

FAX: _____

Email: _____

By: _____ Title: _____
(typed or printed)

Date: _____ Authorized Signature: _____