

We're a Natural



Scott County, Virginia

**Scott County, Virginia
E911 Emergency Communication Center
Invitation to Bid
Recorder/Recording Equipment**

Issued: Wednesday, July 21, 2021
Scott County Board of Supervisors
190 Beech St., Suite 201
Gate City, VA 24251
(276)386-6521
FAX (276)386-9198

INVITATION TO BID

The Scott County Board of Supervisors will be accepting sealed bids for the purchase of one new recorder/recording equipment for Scott County, VA E911 Emergency Communication Center, 239 Nena Street, Gate City, Virginia 24251.

Please list any additional charges (including delivery, installation as applicable.)

Bid must include a copy of any agreements and warranties for the item being bid. Any deviation(s) from the specifications must be noted on a separate sheet attached to your bid.

Sealed bids will be accepted until 2:00 p.m., Monday, August 2, 2021, in the Scott County Board Room at the Scott County Administrator's Office, 190 Beech St., Suite 201, Gate City, VA 24251 at which time they will be publicly opened and read aloud. Bids are to be typed or hand written in a sealed envelope marked "Recorder Bid." No electronic media responses will be accepted. Bids must be signed in ink by an official authorized to bind the vendor.

The County reserves the right to reject any or all bids submitted on this invitation, to accept any bid which meets the specifications herein stated, and to waive any formality or technicality in any bid in the best interest of the County.

Scott County will issue a Virginia Tax Exemption Certificate upon award of bid.

Award of bid shall be in accordance with the Virginia Public Procurement Act and the Scott County Public Procurement Ordinance. Attention of prospective bidders is called to VA Code Section 2.2-4315 concerning use of brand names.

Silence of Specifications: The apparent silence of the specifications and/or any supplemental specifications as to any details, or the apparent omission from it of detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship is to be first quality. All interpretations of these specifications shall be made upon the basis of this statement.

Please contact Tammy Bowen, E911 Director at (276)386-7220 or Amy Vicars, Purchasing Administrator at (276)386-6521 regarding any questions.

Specifications/Requirements for a NEW Recorder/Recording Equipment

Secure browser – based access
Multi – parameter search
GEO – fence search
Multi – channel graphical time – line
Flexible playback capabilities
Waveform displays
Text annotations (with word phrase search)
Metadata display on the call – view grid
Call notes
Incident tabs
Redaction
Replay of PC screen recordings
16 – Channel analog PCIe (PCI express) card to accept 16 – channel licenses
Rack mount slides – 4 post
3 Blu-Ray drives (also supports single – side DVD – RAM media)
Integrated color LCD touch screen (7” or wider screen)
Install kit of 23 ‘cable and “66” block
911 NENA ANI/ALI CAD spill integration
Option of software to view all locations on a map (by latitude/longitude)
Text message replay
Talking date and time
Flexible export and email
Instant recall
Live Monitoring
Reporting VoIP
SIP
Digital
Analog
T1/E1
ISDN
ED137
P25 Radio
DMR
IP dispatch
Synchronized replay for ATC/ATM for incident reconstruction
Split/Merge audio clips
Create/add incident and able to save/export/email an incident/burn to CD/DVD
Evaluation feature of 911 call takers

View alerts, archive status and configure the system

Security updates

Field Tech Labor flat rate (on site and remote support) (Tech able to respond on site within 90 minutes)

1st year warranty service

Annual 24/7 maintenance for 2 – 5 years

Software update (1st 12 months is included, after the 12 months, each 12months sub priced)

Core i5 CPU, 16 GB DDR4 RAM, 2 x1TB fixed -Mount HDDs, 1 Blu-ray multi-drive, 2 network ports (100/1000), web-based configuration manager, audio controls, amplified speaker on front panel, dual hot-swap 120-240 VAC 50/60 Hz power supplies with 1st year hardware warranty.

Must include explanations/information of:

Definitions

Conditions of acceptance of order

Cancellation

Delivery

Shortages and Defects

Terms and methods of payment

Standard terms

Standard terms with credit

Non-Standard credit terms

Non-Standard payment terms

Late Fees

Taxes

General

Patent, copyright and trademarks

Reverse engineering

Logos and trademarks

FCC/other government matters

Limitations of MCA liability

Insurance

No representations

Warranty and disclaimed warranties

Scott County, VA E911 Emergency Communication Center Invitation to Bid Form

One New Recorder/Recording Equipment

(1. Total Purchase)

Purchase Price \$ _____

Please list any additional charges (including delivery, installation as applicable.)

_____ Signature

_____ Print Name

_____ Title

_____ Date

_____ Company

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REQUIRED CONTRACT PROVISIONS

Contractor's Authorization to Transact Business: Please see the attached form titled "Proof of Authority to Transact Business in Virginia."

Discrimination Prohibited; Participation of Small, Women-, Minority- and Service Disabled Veteran-Owned Business: (*Code of Virginia* § 2.2-4310) In the solicitation or awarding of contracts, the County of Scott shall not discriminate because of the race, religion, color, sex, national origin, age, disability or any other basis prohibited by state law relating to discrimination in employment.

The County welcomes and encourages the participation of small businesses and businesses owned by women, minorities, and service disabled veterans in procurement transactions made by the County

Employment Discrimination: (*Code of Virginia* § 2.2-4311) This provision only applies to contracts valued in excess of \$10,000.

1. During the performance of this contract, the contractor agrees as follows:

a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.

c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

2. The contractor will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

Drug-Free Workplace: (*Code of Virginia* § 2.2-4312) This provision only applies to contracts valued in excess of \$10,000.

During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in

every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

Faith-Based Organizations: (*Code of Virginia* § 2.2-4343.1) Scott County does not discriminate against faith-based organizations.

Illegal Aliens: (*Code of Virginia* § 2.2-4311.1) The Contractor agrees that he or she does not, and shall not during the performance of this contract, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

Indemnification: The Contractor shall hold harmless and indemnify Scott County and its officers, officials, employees and agents against any and all injury, loss or damage arising out of the Contractor's negligent or intentionally wrongful acts or omissions. The County will not agree to indemnify the offeror or bidder.

Proprietary Information: § 2.2-4342(F) of the *Code of Virginia* states: "Trade secrets or proprietary information submitted by a bidder, offeror, or contractor in connection with a procurement transaction or prequalification application submitted pursuant to subsection B of § 2.2-4317 of the *Code of Virginia* (1950), as amended, shall not be subject to the *Virginia Freedom of Information Act* (§ 2.2-3700 et seq. of the *Code of Virginia* (1950), as amended); however, the bidder, offeror, or contractor shall (i) invoke the protections of this section prior to or upon submission of the data or other materials, (ii) identify the data or other materials to be protected, and (iii) state the reasons why protection is necessary." If the exemption from disclosure provided by § 2.2-4342(F) of the *Code of Virginia* is not properly invoked, then the proposals will be subject to disclosure pursuant to applicable law.

PROOF OF AUTHORITY TO TRANSACT BUSINESS IN VIRGINIA

THIS FORM MUST BE SUBMITTED WITH YOUR PROPOSAL/BID. FAILURE TO INCLUDE THIS FORM MAY RESULT IN REJECTION OF YOUR PROPOSAL/BID

The attention of each offeror or bidder is directed to § 2.2-4311.2 of the *Code of Virginia*, which requires an offeror or bidder organized or authorized to transact business in the Commonwealth of Virginia pursuant to Title 13.1 or Title 50 of the *Code of Virginia*, as amended, or as otherwise required by law, to include in its proposal or bid the Identification Number issued to such offeror or bidder by the Virginia State Corporation Commission (SCC). Furthermore, any offeror or bidder that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 of the *Code of Virginia*, as amended, or as otherwise required by law, shall include in its proposal or bid a statement describing why the offeror or bidder is not required to be so authorized. Failure to provide the required information may result in the rejection of the proposal or bid. If the proposal or bid is accepted by the County, the undersigned agrees that the requirements of the *Code of Virginia* § 2.2-4311.2 have been met. Please complete the following by checking the appropriate line that applies and providing the requested information. **PLEASE NOTE: The SCC number is NOT your federal ID number or business license number.**

A. _____ Offeror/Bidder is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such offeror's/bidder's Identification Number issued to it by the SCC is _____.

B. _____ Offeror/Bidder is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such offeror's/bidder's Identification Number issued to it by the SCC is _____.

C. _____ Offeror/Bidder does not have an Identification Number issued to it by the SCC and such offeror/bidder is not required to be authorized to transact business in Virginia by the SCC for the following reason(s): _____

Please attach additional sheets if you need more space to explain why such Offeror/Bidder is not required to be authorized to transact business in Virginia.

Legal Name of Company (as listed on W-9): _____

By: _____ Title: _____
(typed or printed)

Date: _____ Authorized Signature: _____

PLEASE RETURN THIS PAGE WITH PROPOSAL OR BID - REQUIRED