

Invitation to Bid

Scott County Public Works is soliciting bids to construct a build of a 30' x 24' insulated, post steel building with a concrete slab floor to function as an employee break and shower house. Located at the Scott County Transfer Station, 336 Landfill LN, Gate City, VA. The purpose of the building is to provide an improved work environment to mitigate the exposure and spread of COVID-19 and any other pathogen.

Sealed Bids labeled Transfer Station Shower House must be submitted to the Scott County Administrator's Office, 190 Beach St., Suite 201, Gate City, VA 24251 no later than **4pm Tuesday, August 25, 2020**.

To schedule an on-site meeting visit or for additional information., please contact Bill Dingus, Director of Public Works or Amy Vicars, Purchasing Administrator, at 276-386-6521

Project specifications:

1. The Contractor will furnish all tools, equipment, labor, materials, and transportation needed for the construction, cleaning, hauling debris and materials, and completing the project described in this document.
2. All site grading, excavation, backfill, landscaping, paving and any or all work or construction not specified in this document will be by others or can be negotiated and added to this agreement as an addendum.
3. The Contractor will construct 1ea 30' x 24' post-steel building in place.
 - This building will have 6x6 solid treated posts set in concrete mix footers.
 - This building will have 24' trusses 10' OC.
 - This building will have 2x6 roof purlins set in metal hangers 20" OC.
 - This building will have 2x6 side wall girts 30" OC.
 - This building will have full 3" vinyl backed fiberglass insulation.
 - This building will have 2 ea. 3.0' exterior doors.
 - This building will have two 24 38 windows.
 - This building will have 29 gauge painted tuff-rib steel roof and side walls.
 - This building will have gutters and down spouts.
 - This building will have 6' wire and rebar reinforced concrete floor.
 - This building will have drains for the following plumbing fixtures: 4 showers, 2 toilets, 4 sinks.

Figure 1. A concept sketch.

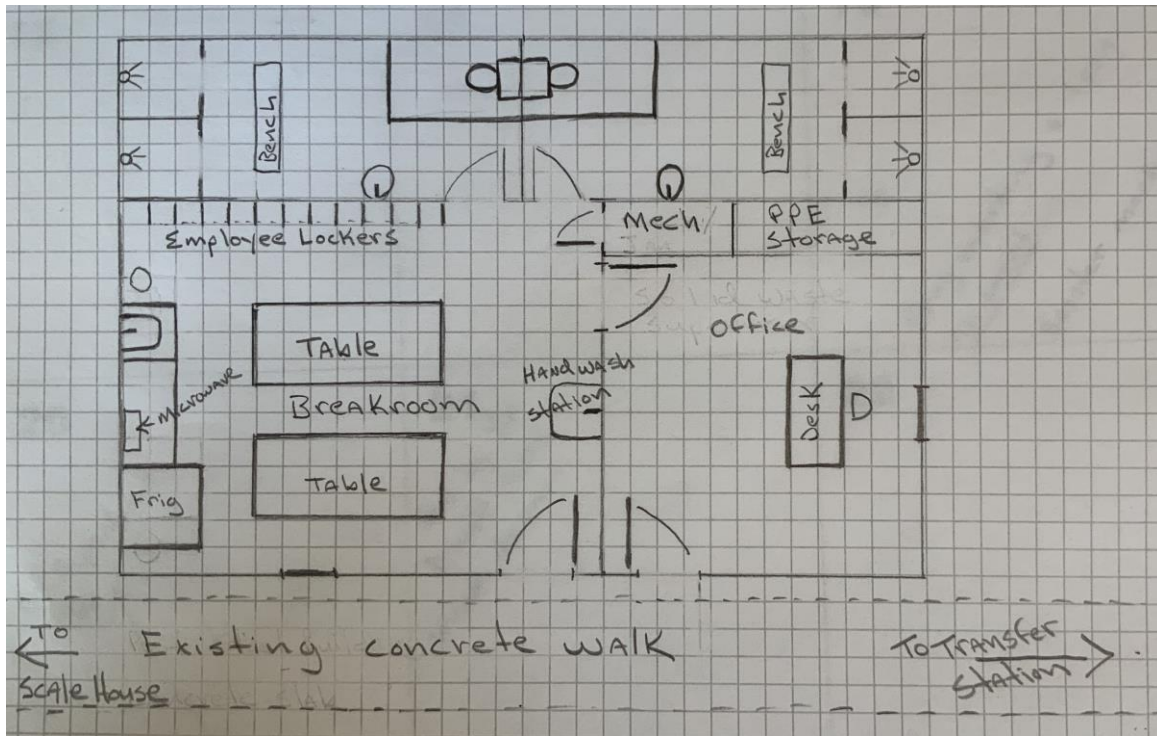
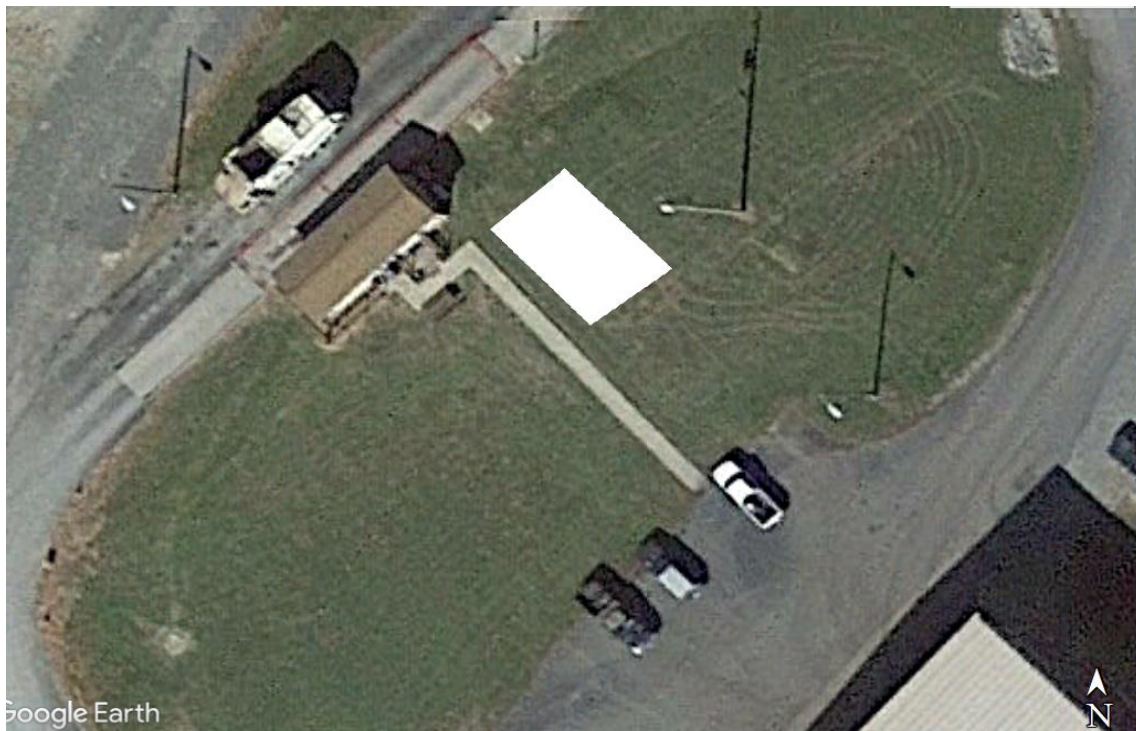


Figure 2. Location of the new building.



General Terms and Conditions:

Informalities: Scott County reserves the right to reject any or all proposals and to waive informalities.

Contractor's Authorization to Transact Business: Please see the attached form titled "Proof of Authority to Transact Business in Virginia."

Employment Discrimination: (Code of Virginia § 2.2-4311) This provision only applies to contracts valued in excess of \$10,000.

1. During the performance of this contract, the contractor agrees as follows:

a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.

c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

2. The contractor will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

Drug-Free Workplace: (Code of Virginia § 2.2-4312) This provision only applies to contracts valued in excess of \$10,000.

During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.

For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

Faith-Based Organizations: (Code of Virginia § 2.2-4343.1) Scott County does not discriminate against faith-based organizations.

Illegal Aliens: (Code of Virginia § 2.2-4311.1) The Contractor agrees that he or she does not, and shall not during the performance of this contract, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

Indemnification: The Contractor shall hold harmless and indemnify Scott County and its officers, officials, employees and agents against any and all injury, loss or damage arising out of the Contractor's negligent or intentionally wrongful acts or omissions. The County will not agree to indemnify the offeror or bidder.

Proprietary Information: § 2.2-4342(F) of the Code of Virginia states: "Trade secrets or proprietary information submitted by a bidder, offeror, or contractor in connection with a procurement transaction or prequalification application submitted pursuant to subsection B of § 2.2-4317 of the Code of Virginia (1950), as amended, shall not be subject to the Virginia Freedom of Information Act (§ 2.2-3700 et seq. of the Code of Virginia (1950), as amended); however, the bidder, offeror, or contractor shall (i) invoke the protections of this section prior to or upon submission of the data or other materials, (ii) identify the data or other materials to be protected, and (iii) state the reasons why protection is necessary." If the exemption from disclosure provided by § 2.2-4342(F) of the Code of Virginia is not properly invoked, then the proposals will be subject to disclosure pursuant to applicable law.

Scott County Board of Supervisors

190 Beech Street, Suite 201

Gate City, VA 24251

(276)386-6521

FAX (276)386-9198

PROOF OF AUTHORITY TO TRANSACT BUSINESS IN VIRGINIA

THIS FORM **MUST** BE SUBMITTED WITH YOUR PROPOSAL/BID. FAILURE TO INCLUDE THIS FORM MAY RESULT IN REJECTION OF YOUR PROPOSAL/BID

The attention of each offeror or bidder is directed to § 2.2-4311.2 of the *Code of Virginia*, which requires an offeror or bidder organized or authorized to transact business in the Commonwealth of Virginia pursuant to Title 13.1 or Title 50 of the *Code of Virginia*, as amended, or as otherwise required by law, to include in its proposal or bid the Identification Number issued to such offeror or bidder by the Virginia State Corporation Commission (SCC). Furthermore, any offeror or bidder that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 of the *Code of Virginia*, as amended, or as otherwise required by law, shall include in its proposal or bid a statement describing why the offeror or bidder is not required to be so authorized. Failure to provide the required information may result in the rejection of the proposal or bid. If the proposal or bid is accepted by the County, the undersigned agrees that the requirements of the *Code of Virginia* § 2.2-4311.2 have been met. Please complete the following by checking the appropriate line that applies and providing the requested information. **PLEASE NOTE: The SCC number is NOT your federal ID number or business license number.**

A. _____ Offeror/Bidder is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such offeror's/bidder's Identification Number issued to it by the SCC is _____.

B. _____ Offeror/Bidder is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such offeror's/bidder's Identification Number issued to it by the SCC is _____.

C. _____ Offeror/Bidder does not have an Identification Number issued to it by the SCC and such offeror/bidder is not required to be authorized to transact business in Virginia by the SCC for the following reason(s): _____

Please attach additional sheets if you need more space to explain why such Offeror/Bidder is not required to be authorized to transact business in Virginia.

Legal Name of Company (as listed on W-9): _____

By: _____ Title: _____
(typed or printed)

Date: _____ Authorized Signature: _____

PLEASE RETURN THIS PAGE WITH PROPOSAL OR BID - REQUIRED