

PURCHASE ORDER

REFER TO THIS ORDER NUMBER
ON ALL INVOICES



SCOTT COUNTY

VENDOR:

TO: COMFORT SYSTEMS
PO BOX 757
BRISTOL VA 24203-0757

SHIP TO:

ROBERT SALLEE
SCOTT CO BUILDING SERVICE
298 JENNINGS STREET
WEBER CITY VA 24290

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THIS ORDER SUBJECT TO CONDITIONS ON FACE AND REVERSE HEREOF. NO CHANGES MAY BE MADE WITHOUT THE WRITTEN PERMISSION OF THE PURCHASE MANAGER OR COUNTY ADMINISTRATOR.

INVOICE TO:

SCOTT COUNTY SCHOOL BOARD
340 EAST JACKSON STREET
GATE CITY VA 24251

DATE/23/2018	ACCOUNT NO.	DATE REQUIRED			
ITEM NO.	QUANTITY	UNIT	DESCRIPTION OF ARTICLES OR SERVICES	UNIT PRICE	AMOUNT
1	4	QTR	CONTRACT SERVICES FOR THE 006-4-006-064200-3320-009-000-000 SCHEDULED MAINT CHECK ON VARIOUS HEATING AND COOLING UNITS, LP GAS BOILERS, LP GASHOT WATER HEATER, CHILLER & CHILL	9,991.000	39,964.00
2	1	EA	WATER PUMP, VFD'S, & BUILDI 006-4-006-064200-3320-009-000-000 AUTOMATION CONTROLS AGREEMENT ALSO INCLUDES (30 HOURS OF LABOR FOR DIAGNOSTIC ASSISTANCE.	.000	.00
3	1	EA	SCHEDULED MAINT. WILL BE 006-4-006-064200-3320-009-000-000 COMPLETED QUARTERLY & WILL BE BILLED QUARTERLY @ A RATE OF \$9,991.00	.000	.00
				TOTAL:	39,964.00
COMMENTS:			REQ 7652 ALL SCHOOLS		
			NO BACKORDERS		

SCOTT COUNTY IS EXEMPT FROM FEDERAL EXCISE AND TRANSPORTATION TAXES AND STATE SALES TAX. DO NOT INCLUDE THESE TAXES IN YOUR INVOICE. EXEMPTION CERTIFICATION WILL BE SIGNED UPON REQUEST.

COUNTY OF SCOTT, VIRGINIA
PHONE (276) 386-6521 FAX (276) 386-9198

BUYER DIRECTOR OF PURCHASING COUNTY ADMINISTRATOR

Chris R. Stame

AUTHORIZED SIGNATURE

RECEIVED BY

VENDOR COPY

Date: July 2, 2018

To: Scott County Purchasing Agent

From: Scott County Maintenance Department

Subject: Single Source Purchases P.O. # _____

I certify based on the information contained below that this is the single source for the information requested.

A single source request from the Scott County Schools Maintenance Department is requested for Comfort Systems USA to provide contract services for various equipment throughout the division. Scott County Schools has completed a Performance Contracting project with Comfort Systems USA that was completed April 30, 2015.

During this project Comfort Systems has installed new heating and cooling equipment, LP gas boilers, a LP gas hot water heater, and software based building automation control systems. They have proposed a contract to the school system for the 2018-2019 school year to provide scheduled maintenance on all of the equipment outlined in the service proposal that was installed during the PC Project. Comfort Systems will provide quarterly checks on the equipment and have 30 hours designated for diagnostic assistance as needed by Scott County Schools. Comfort Systems has all of the software programming that is needed to monitor, repair, and upgrade the Building Automation Control Systems for all schools as needed that has been installed during the PC Project.

REQUESTED BY: Robert W Salke