

**SCOTT COUNTY ECONOMIC DEVELOPMENT AUTHORITY
QUOTE SPECIFICATIONS - LAWN SERVICE**

The Scott County Economic Development Authority is requesting quotes for lawn service on an as needed basis which includes mowing, weed-eating, and weed removal in the landscaping beds at the **Crooked Road Tech Center located at 372 Technology Trail Lane, Duffield, VA and Riverside Property located at 420 Riverside Park Lane, Weber City, VA** beginning upon award of contract. Services to include mowing (April through October) twice monthly or more often as required. Landscaping beds are to be kept free of weeds. Please note: these prices are to be effective for one (1) year with an option to renew for two (2) additional years. Please quote each property separately on the attached quote forms.

Please contact John Kilgore to schedule site visits at (276) 386-2525, Scott County EDA, 190 Beech Street, Suite 202, Gate City, VA 24251.

Contractor awarded contract must:

1. Submit low quote for proposed work.
2. Produce satisfactory evidence of appropriate workers' compensation, vehicle and public liability insurance for contractor and subcontractors, if any.
3. Indemnify Scott County and hold harmless Scott County from any and all claims, damages, and injuries to persons or property of whatever nature arising from performance of the work by the contractor.
4. During the performance of this contract, the contractor agrees as follows:
 - a. The contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, or other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The contractor, in all solicitations or advertisements for employees placed by or on behalf of the contractor, will state that such contractor is an equal opportunity employer.
 - c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
 - d. The contractor will include the provisions of the foregoing paragraphs a, b and c in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
5. During the performance of this contract, the contractor agrees to (i) provide a drug-free workplace for the contractor's employees; (ii) post in conspicuous places, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution,

dispensation, possession, or use of a controlled substance or marijuana is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (iii) state in all solicitations or advertisements for employees placed by or on behalf of the contractor that the contractor maintains a drug-free workplace; and (iv) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor. For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a contractor in accordance with this chapter, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.

6. During the performance of the contract, the contractor shall not knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.
7. Payment upon satisfactory completion.
8. Include a copy of any agreements and/or contracts with the attached quote form.
9. Provide reasonable quote for any additional area as needed for a Scott County, Virginia property (not included above) requesting lawn services after award of contract.
10. Invoices for Scott County properties must be submitted to the Scott County Economic Development Authority, 180 W. Jackson Street, Gate City, VA 24251 by the end of the month in which the service was performed.

The Scott County Economic Development Authority reserves the right to waive technicalities and to reject any or all quotes.

Questions regarding this request for quotes will need to be directed to John Kilgore at (276)386-2525.

Quote for each property to be submitted on the attached forms titled **QUOTE FORM – LAWN SERVICE**, Attention: John Kilgore, by 2:00 p.m., Thursday, April 20th at the Scott County Economic Development Authority, 190 Beech Street, Suite 202, Gate City, VA 24251.

QUOTE FORM – LAWN SERVICE – CROOKED ROAD TECH CENTER

I submit a quote as follows to perform lawn service at the **Crooked Road Tech Center, 372 Technology Trail Lane, Duffield, VA** per the specifications of which are given on the attached sheets “Scott County Economic Development Authority Quote Specifications” in a good workmanlike manner.

QUOTE PER SITE PER SERVICE:	
Crooked Road Tech Center	\$
TOTAL QUOTE BEING SUBMITTED:	

Signature: _____

Date: _____

Name: _____

Address: _____

Phone#: _____

QUOTE FORM – LAWN SERVICE – RIVERSIDE DEVELOPMENT

I submit a quote as follows to perform lawn service at the **Riverside Development, 420 Riverside Park Lane, Weber City, VA** per the specifications of which are given on the attached sheets “Scott County Economic Development Authority Quote Specifications” in a good workmanlike manner.

QUOTE PER SITE PER SERVICE:	
Riverside Development	\$
TOTAL QUOTE BEING SUBMITTED:	

Signature: _____

Date: _____

Name: _____

Address: _____

Phone#: _____

NOTE: This quote must be submitted to John Kilgore, Scott County Economic Development Authority, no later than 2:00 pm, Thursday, April 20, at Scott County Economic Development Authority, 190 Beech Street, Suite 202, Gate City, VA 24251.